YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAULANA AZAD COLLEGE OF ARTS, SCIENCE & COMMERCE
• Name of the Head of the institution	Dr. Mazhar Ahmed Farooqui
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02402381102
• Mobile no	9422214785
• Registered e-mail	macprincipal@gmail.com
• Alternate e-mail	principal@azadcollege.in
• Address	Post Box No. 27, Dr. Rafiq Zakaria Marg, Rauza Bagh
• City/Town	Aurangabad
• State/UT	Maharashtra
• Pin Code	431001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY AURANGABAD**
• Name of the IQAC Coordinator	**Dr.BHATTACHARYA ADITI VISHWANATH**
• Phone No.	**02402381102**
• Alternate phone No.	**8888795524**
• Mobile	**9823581884**
• IQAC e-mail address	**iqac.maca@gmail.com**
• Alternate Email address	**aditibhattacharya.mac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://maca.ac.in/iqac/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://maca.ac.in/uploads/aqar/academic_calanders627a97215f243.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**Nil**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.03**	**2015**	**14/09/2015**	**13/09/2020**

6.Date of Establishment of IQAC	**06/09/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maulana Azad College of Arts, Science & Commerce, Aurangabad	CPE	UGC	2016 to 2021	6000000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. "FDP on blended learning", "Hands on training for simplifying online teaching", "Hands on training in Teachmint" has been conducted for the faculty under the aegis of IQAC to facilitate a smooth transition from offline to online teaching due to the pandemic and also in tune with the vision- mission statement of our college. "Learning on the go" is being used to transfer computer skills to office and lab staff. The e-learning committee under the aegis of IQAC clear doubts regarding handling of e-learning platforms, conduct of online tests, use of virtual labs as well as the use of teaching aids such as digital slate, softwares have also

been initiated by IQAC.

2. Webinar on Assessment and Accreditation in association with NAAC was conducted on - 29th Sept 2020.

3. Schedule of webinars covering eco-consciousness, deaddiction drives, mental health, stress, anxiety post pandemic, social issues, financial awareness, entrepreneurship development, preparations for competitive exams and course related talks have been planned by IQAC and executed through the dedicated committees/departments of the college

4. Self appraisal of teachers are taken at the time of reopening of the college and signed by the Principal. Internal CAS scrutiny for time bound promotions is being done by IQAC. Student satisfaction survey as per NAAC SOP and college briefing for the same has been done by IQAC.

5. IQAC has coordinated with different departments in arranging of different subject related quizzes, editing and scrutinizing the qualitative and quantitative aspects of the questions asked and taking an account of number of students who have attempted the quiz.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
We plan to strengthen the e-learning mechanism through effective content development, selection of good e-learning platforms,effectual use of google classrooms.	Two days Faculty development programme on 'Simplifying online teaching using built in recoding functions of ppt, video editing, zipping, and uploading on YouTube" was arranged for the faculty on 12th and 13th Feb 2021 by the e-learning committee of the college. A "Hands on training in teachmint" was conducted for the faculty on 23.7.21. Similarly, another "Faculty orientation program on blended learning" was conducted on24.9.21 by Mr. Mohd. Afzal , a googlecertified educator and trainer. Apart from these trainings, faculties have conducted "learning on the go" and conducted doubt clearing

	sessions on use of digital slate, use of handbrake (08.01.2021) , use of stand cameras in recording of lectures, shifting of cameras on zoom, web based zoom and its features and storage.(29.12.2020)
We plan to apply for approval for arranging a NAAC sponsored webinar through the IQAC as well as NCW approved webinars through the ICC.	NAAC approved webinar on "Assessment and accreditation" was conducted on 29th September 2020 in which Adviser NAAC, Dr.Ganesh Hedge, Deputy adviser NAAC, Dr. Leena Gahane and Asst. adviser Dr.A.V.Prasad guided us with respect to the different criteria of NAAC. The NCW sponsored webinar on "Mental health and well being of women at workplaces: challenges and solutions" was arranged on 27.10.2020. The inaugural address was by Dr.Rekha Sharma, the Chairperson of NCW.
We wish to conduct several webinars covering social issues, awareness on mental health issues, awareness on health and hygiene, financial literacy, career guidance and subject related topics for the overall enrichment of the College.	Webinars as well as offline seminars as and when allowed by the district administration, have been conducted on wide ranging topics of general interest. Some of these are as follows: "Marginalized issues in the post Covid era", "Revisiting 73 amendments and current scenario of Panchayati raj", "Mental health ,stress and anxiety post pandemic","Post covid mental health", "Mental health and yoga", Panel discussion on "Mucormycosis", "Financial planning for retirement", "Managing personal finances", Cryptocurrency- a reality or a mirage, "Be financially self reliant",

	"Viral mutations", "Career options in Python", "Cracking competitive exams", "Aquaculture -a great business opportunity", Use of IT during pandemic.
We plan to conduct quizzes, surveys to spread literacy on some burning topics.	In all 17 quizzes were conducted by various departments of the college under the aegis of IQAC so as to clear the fundamental concepts as well as spread literacy on historical insights, financial knowhow, mental health, Subject related quizzes on Immunology, Chemistry, Biotechnology, Zoology, Sports and physical fitness Computer studies and Gender equality.
We wish to introduce two additional facets, that will enrich our teaching and learning process. A conceptual teaching and learning levels evaluation.	Learning levels evaluation is being conducted before the commencement of teaching in every semester. The concepts of the paper being taught are tested in the learning levels evaluation. The questions that are incorrectly answered are then used for planning the conceptual teaching. Advances in respective fields of study has being included as a 5 hour module.
Our endeavor is to progress through critical inputs and suggestions of our student stakeholders. In this regard we plan to undertake the student satisfaction survey as per the SOP given by NAAC.	The IQAC through the feedback committee takes a 360 degree feedback of all stake holders. Feedbacks of activities conducted by the college are also taken . A student satisfaction survey has also been conducted as per NAAC SOP.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	14/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	12/03/2022

15.Multidisciplinary / interdisciplinary

The college conducts two years post graduate programme MPM (Masters in Personnel Management) affiliated to Dr. Babasaheb Ambedkar Marathwada University. The programme provides for multidisciplinary intake. Students from any faculty can take admission for the MPM programme. The students can opt for one course from different disciplines earmarked by the university as a service course. For e.g. they can enroll for International Economics, Entrepreneurship, Social welfare etc.

16.Academic bank of credits (ABC):

The scheme for Acaedmic Bank of Credits is yet to be implemented within the jurisdiction of Dr. Babasaheb Ambedkar Marathwada University to which the college is affiliated. But the university has implemented Choice Based Credit Grading System for some of the programmes which is a step towards facilitating Academic Bank of Credits.

17.Skill development:

The college has undertaken quality initiatives towards skill development among the stakeholders. Certificate courses in Ethno Botany and extraction of Phyto Chemical, Plant Tissue Culture, Instrument Handling, Marathi Lekhan, Urdu calligraphy, Hands on training of 8086 Microprocessor kit, Instrument handling course, Shorthand Classes, Certificate course in self defence for girls, Certificate course in Persian Language have been arranged during the year. Additionally the college has introduced YCMOU certificate courses in Bee Keeping and Farmer Producer Company Management to enhance the practical knowledge and agri -skills among the students. Training programmes for cricket, Judo and taekwando were also organized to equip the students with physical skills. One month certificate course in self defence for girls was also organized.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has strongly believed in having a perfect blend of tradition and modernism. Being a muslim minority institute the college facilitates teaching and learning both in english medium as well as hindi and urdu. The college has collaborated with Maulana Azad National Urdu University where under various graduation and post graduation courses are run for those who wish to study in urdu medium. Certificate courses in urdu calligraphy, Persian language, marathi bhasha have led to appropriate integration of Indian knowledge system. The college has introduced Marathi Bhasha- Lekhan watchan Shambhashan kaushalya pramanpatra abhyaskram in order to emphasis the importance of Marathi as a State language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the recent years the college has undertaken lot of efforts in structuring and streamlining its academic delivery towards acheiving the sustainable development goal of quality education laid down by United Nations. Towards acheiving outcome based education the college has adopted mentoring system, publication of PO, PSO and COs on college website, adoption of student centred teaching pedagogy. Few of the programmes of the college are run on choise based credit grading system. Every effort is made to address and achieve POs, PSOs, and COs. However some of the POs may remain unaddressed creating curricular gaps. These gaps are addressed through co curricualr and extra curricular activities organized beyond the curriculum.

20.Distance education/online education:

The college has recognized centres of Maulana Azad National Urdu University and Yashwantrao Chavhan Maharashtra Open University. Various certificate courses, graduation and post graduation programmes are administered in distance learning mode. During the pandemic major part of the curriculum delivery was conducted in online mode by the teachers of the college on various platforms like teachmint, Google classroom etc.

Extended Profile

1.Programme

1.1   849

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2590**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **746**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **757**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **88**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **54**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**849**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2590**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**746**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**757**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**88**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	54

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	53
4.2 Total expenditure excluding salary during the year (INR in lakhs)	39.15
4.3 Total number of computers on campus for academic purposes	434

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure effective curriculum delivery, the college has accepted policy and procedures for curriculum delivery. The college follows a set of procedures as per the policy. Since the syllabus is provided by the parent university, therefore the role of the college is mainly systematic academic planning and its effective implementation.

1. Planning: The academic committee of the college plans an academic calendar aligned with the university's academic calendar, in which time frame is described for planned and unplanned activities. All departments make plans in advance for achieving goals in the academic year. The college reconstitutes various committees to strengthen all the activities, which are part of the process of curriculum delivery.

2. Development: A separate committee prepares time table aligned with the academic calendar of the college. Constituted committees

make their tentative plans ready for various activities for smooth execution.

3. Teaching and Learning: All departments make arrangements for various traditional and innovative methods of teaching and learning as per the need of subjects and students.

4. Evaluation: The college follows a sequential procedure to ensure continuous internal evaluation (CIE), which covers the entire chain of evaluation process from Learning Levels Evaluation (LLE) to the feedback mechanism.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://maca.ac.in/uploads/aqar/The_Institution_ensures_effective_curriculum_delivery_through_a_well_planned_and_documented_process627f8b2ab8ecf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since the college is affiliated with Dr. Babasaheb Ambedkar Marathwada University, Aurangabad, therefore the academic calendar has been prepared by the academic committee under the aegis of IQAC aligned with the calendar of the university in advance.It has mentioned the tentative time frame for internal examinations, commencement of courses, and curricular and extra-curricular activities. All departments prepare the course outcomes of their courses and finalize the teaching plans and teaching-learning methods. As per the plan of CIE, LLE is conducted for the conceptual aspects that have to be taught at the beginning of each semester. Also, tutorial/ open book test/ viva is conducted to evaluate the strength and weaknesses of students. Based on these tests, continuous observations of the teachers as well as visual, reflective, and intuitive abilities of the student, the slow learners and advanced learners are decided for each class. Students are assessed through project work for some subjects, assignments, surveys, quizzes, group discussions, and study tours as a part of experiential learning. Course outcome attainment is calculated by direct and indirect assessments. All the reports of

the entire process of evaluation are routed through the heads of the departments to the CIE committee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://maca.ac.in/uploads/aqar/Continuous_Internal_Evaluation_CIE627a97b05aea1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1101

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various courses offered in the college integrate issues regarding gender equality, environment and sustainability, human values and professional ethics.The college has resolved these issues through curricular, co-curricular and extracurricular activities. The courses in Botany, Zoology, Geology, and Biotechnology integrate issues related to the environment and sustainability. The college also conducts a compulsory certificate course in Environment awareness for all the U. G. students. Some courses in Political Science, Sociology, and History teach human values. Professional ethics have been integrated into some courses of computer studies, Commerce & Management Science. The N.S.S and N.C.C. unit promotes environmental protection by conducting tree plantation with other sustainable programs like preparing seed balls and seed scattering etc. Some departments organize various extracurricular activities

for the integration of human values and gender sensitization and also help to inculcate human values, spread awareness about constitutional rights, voters' education, and law-abiding citizens among students. Different activities enroll student volunteers for mobilizing voter enrollment, blood donation camps, pledges on World No Tobacco Day, World Diabetes Day, World AIDS Day, and World Heart Day. Gender issues are focused on and addressed through various activities conducted by the IC and WDC under the aegis of IQAC.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

132

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

742

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://maca.ac.in/uploads/aqar/Feedback_report627bf9bba786a.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://maca.ac.in/uploads/aqar/Feedback_report627bf9bba786a.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

981

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

563

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is observed that some students in the class have faster grasping than many others. To keep such students engaged the teacher is required to deliver at a higher pace, which in turn disengages the slow graspers. This affects the teaching and learning process. Vice a versa many a times the teacher is required to slow down the pace of teaching which disengages the brighter students. Every student within the college is gifted with certain capabilities as also faces certain challenges. It is thus necessary to identify these capabilities and challenges and undertake appropriate measures to duly address them.

Based on the continuous internal evalution (CIE), previous university exam/ HSC board performance, classroom attendance,the teachers identify the Remedial Learners and Advance Learners.

The following measures are undertaken for LRs:

1. Remedial classes are undertaken for identified LRs.
2. Previous year Question papers and Question Banks for all subjects are circulated.

3. **Practice problems and questions are administered to Learner Remedials.**

The following initiatives are undertaken for LAs:

1. **Bright and diligent students are motivated and inspired to top in their subjects.**
2. **LAs are encouraged to participate in various activities like Quiz, Poster presentation, Workshops & orientation programs etc.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2590	**88**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching pedagogy adopted by the college concentrates on imparting education through student centric approach. Teachers bring uniformity in learning outcomeby allowing every student comprehend at personal level.They ensure student involvement in each activity thus helping grasp at own pace.

Experiential Learning:

Apart from practical training that the students get through the curriculum, the faculties promote learning by exposing students to real life situations. Students are assigned survey-based projects on emerging topics of relevance. Study tours, industry visits, virtual tours, heritage walks etc. are organised to acquaint students with practical applications of theory. Additionally,

various experiments conducted in labs help students better understand fundamental concepts of the subject.

Participative Learning:

Various departments of the college conduct workshops, student seminars, poster presentations, slogan writing competitions, E-quizzesetc. to induce active student participation. Many college activities provision student volunteering. This provides for participative learning.

Problem-solving Methodologies:

Faculties include Case study as a teaching method. Various challenging opportunities are extended to students for developing problem solving skill. Students are required to work on assignments likeCoding, Human Evolution, e-quizzes. Under the Mentoring system, mentors facilitate development of non-academic problem solving skills within students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching faculty of Maulana Azad College of Arts, Science, and Commerce using online education resources, social networking sites, blended learning platforms like google classroom to effectively deliver teaching and provide enhanced learning experience to the students. Classrooms at college are ICT-enabled, with projectors installed, and the campus has a high-speed internet connection. Faculty members use a variety of ICT-enabled tools and resources such as:

- Video conferencing tools like Teachmint, ZOOM and Google Meet,Cisco WebEx, YouTube are used to conduct online meetings, classes, webinars with students.
- Faculty members are using Google classroom and addressing the syllabus usingIT-enabled learning resources such as PPT, audio system, virtual labs, recorded video lectures in addition to the traditional chalk and talk method of

- teaching in order expose the students to advanced information and practical learning.
  - Learning material, notes, tests, quizzes and evaluations, assignments, syllabus and other course-related information are all managed and posted using Google Classroom., Testmoz, Teachmint.
  - To boost the efficacy of the teaching-learning process, the PPTs are equipped with animations and simulations.
  - Teachers have used a variety of online technologies to teach science and math subjects in an online setting, such as the whiteboard, Jam board in Google Meet, Teachmint etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1132

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts a structured methodology of internal assessment. The academic calendar of the college includescontinuous internal evaluation.The college has implemented a schedule for CIE, which is taken once a week.An array of options have been considered for CIE that include tests, tutorials, viva, open book test, seminars, group discussions, project work etc. so as to evaluate many facets of the students. In addition to the CIE,two tests are conducted in every semester comprising of 20 marks.All the tests and evaluations thereof are reviewed in departmental meetings by the HOD. Subjective answers are corrected using model answerskeys or key points that have been prepared along with the question paper.Marks obtained in internal tests are displayed or circulated amongst students along with their corrected answer papers and all their queries are answered on a priority basis.An internal CIE committee documents the records provided by the departments and communicates to the HOD in case of any discrepancy or delay in the conduct of the tests or evaluations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The faculty conducts continuous evaluations of studentsas per academic calendar, in their respective lectures, in practicals,through assignmentsand tests at the departmental level. Two-unit tests in each semester are conducted according to academic calendar of the college. Tutorial, viva and group discussion,open book tests and project work is also assigned to the students. Subjective answers are examined as per model answer papers.Suggestions are written in the answer paper itself. Answer keys are displayed or circulated amongst students after the completion of the test.Papers are checked with utmost care using the prepared answer keys.Faculties ask the students to raise queries regarding the test marks, if any within three working days. Teachers address all the disputes regarding the questions asked, content of the answer written, points to be additionally included, to the satisfaction of the students. In case if the student is still not satisfied the query is forwarded to the HOD. The HOD assesses the query and resolves the same. Practical exams conducted by various departments have to forward their mark lists

to the university which are read and checked by the internal examiner.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of communication of CO attainment: it is communicated to the teacher through the teaching and learning committee and also the CIE committee. Schedule of CO attainment test, major test and CIE is mentioned in the teaching plan through which it is communicated to the students. Teaching plans are displayed on notice board.

Notices are issued for conducting the required test. At the time of admissions, the aspiring student and their parents are informed about the PO, PSO and CO. The queries of the parents and the students regarding the scope application of the precise curriculum are satisfied and addressed by the members of admission committee. The academic calendar of the college is prepared as the guidelines of Dr. Babasaheb Ambedkar Marathwada University (BAMU). It provides the schedule of administration of major courses for attainment. It includes conduct of test, assignments, seminars, groupdiscussion, quizzes, viva voice etc. to be implemented as per the scope of the subject and discussion of the subject teacher. In induction program also we discuss the course outcome, at commencement of classroom teaching and also displayed it in the e-classrooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teaching learning process is outcome-based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the Co's, outcome PSO's and PO's. There is a continuous internal examination (CIE) committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes, program specific outcome and programme outcomes. The committee monitor the Unit Tests, Viva-Voce, Group discussion, Practical Work, Seminars, etc. Besides, our institute this year conducted CO attainment test. Institute adopt both direct and indirect method for measuring the attainment level of Co's, PSO' and PO's.

In order to attain the program outcomes, we also conducting the activities such as Personality Development Program, Communication Skills, Organizations of Scholarly Lectures, Health Awareness Programs etc.

Attainment of programme outcomes also measured through students' progress to higher studies and placements in companies and institutions.

The College has also utilized student satisfaction survey developed by NAAC for conducting it during assessment and accreditation process. Our institute used this to seek feedback on its own, for measuring the attainment level of Co's, PSO' and PO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

705

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://maca.ac.in/uploads/aqar/SSS6346a8c233aff.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

24

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college has strived hard to fulfil the vision of holistic development in the realm of higher education. This synchronises with the conducive academic atmosphere of our institution that offers an encouraging environment promoting innovation and incubation of prospective ideas.

The College has put to good use, the resources of the departments to facilitate innovations through CODE-I ("Consortium of departments for Entreprenurial ideas and innovative projects" under the aegis of IQAC.Experts from the department have submitted proposal for the online ideathon conducted by 'CIBiod' that has been selected in phase I of the project. The faculties have provided technical support for student projects which have then been used by NGO's or have been floated on open source platforms such as GitHub(https://github.com/umair9747/headmail).

An "Ideathon" was also conducted by the college on "Cleantech and

farmvention".Fortythree students participated and submitted ideas, shortlisted projects have been taken for feasibility studies. An innovative solar lighting has been designed from locally purchased material.

Research innovations throughfive patents have been awarded to the researchers.The EDC conducts workshops, seminars and providedstimulus for start-ups. A delegation of Faculty members had discussions with "MAGIC"(Marathwada accelerator for growth and acceleration council).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	https://maca.ac.in/uploads/aqar/List_of_Ph.D_Scholars_of_2020-2021624be87165888.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

64

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of students and staff with neighbourhood community for their comprehensive development

and encourages community development through various activities. Every Year, programmes are organized under which students and staff participate voluntarily in community based extension activities. NSS Unit has adopted Village in the neighbourhood of Aurangabad city called Rasulpura. Adoption Scheme was meant to equip and familiarise the students with the socio- economic dimensions of the rural communities. The key intervention has water conservation for village by building dam (Bandhara). NSS unit of college performed number of activities in the adopted village. To summarize some COVID awareness programme distributed leaflets Aids awareness programme on world Aids Day, workshops, rallies and road shows performed with themes like Environmental awareness, Cleanliness drive, Sanitation and hygiene, Blood donation camps, Training of Rural Women in Mhendi and sewing classes, distribution of school kits, Tree plantation under Mazi Vasundhara Sanvardhan, Swacchata skit play, National Swacch Bharat abhiyan. At large NSS unit in collaboration with Maharashtra Andha shraddha Nirmulan Samiti organise lecture on superstition.NCC Unit of the college participated in cycle rally on the day of Kargil Vijay Divas. Health and Hygiene committee organized various awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5201

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread in the area of 15.50 acres. with a total constructed area of 2000 sq. mtrs and fulfills all norms specified by statutory bodies in terms of land requirement areas ear marked for instructional, administrative purposes and also for amenities.

The college houses airy and large classrooms in the required numbers, LCD projectors, comfortable benches,desks, teaching aids, audiovisual aids, microphones, computer facilities, seminar halls,equipped laboratories, fully functional college libraries, night reading room facility, common rooms and an open air auditorium and ample number of notice boards for displaying of

instructions. Every classroom has a provision to connect to portable projectors as and when needed by faculty.

There is abundance of infrastructural resources such as Lecture Halls: 51 Seminar Halls: 1, Laboratory: 18, Research Centre: 08 Computer Laboratory: 10, Language Lab: 01Museum: 03, Audio-visual room: 01, Auditorium: 01, Exam control room: 01, NCC room: 01, NSS room: 01,IQAC 01Record room: 01, Reading Room: 01, Staff room: 01, Documentation centre: 01 Administrative Office: 05, Play grounds:02, Principal room: 01, Vice Principal room: 01 First Aid Room:01, Workshops: 01, Campus Business Centre: 01, Luncheon Halls: 03, Store rooms 06 , Green Room: 1,Poly house1 and Boys Hostel.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre as follows:

• 1.68 hectare Naval Tata stadium and well equipped facilities for indoor sports.

• Department of Physical education floated a quiz this year on Physical fitness.

• Training imparted to students on Cricket, Judo and Taekwondo.

• Sports festival was held with overwhelming participation of students across several competitions. Students also participated in half marathons, National unity as also in Intercollegiate tournaments conducted by Dr. B.A.M.U. and National Level Inter-university competitions.

•The college communicates with the University/ associations for arranging sports activities in various outdoor sports activities.

• Yoga and Meditation sessions are arranged for improving mental and physical health of faculty and students. The college arranged

a web-lecture on yoga and mental health by Dr. Jayant Baride.

• The institute has an in-house gymnasium facility with pedocycle, fixed gear cycle, motorized treadmill, bench press, leg press, weights, résistance bands and dumbbells.

•Cultural activities are conducted like first year induction, foreign students meet, Mushairas, Farewell programme, teacher's day, National and local festivals, college fest. Some of these programmes could not be conducted or have been virtually conducted due to the pandemic.

(P.S. Additional Information for details)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.58

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has constituted library committee for development and for providing library services to the users. Library is fully computerised and bar-coded. Library has "LIBMAN" (Library Management System) is fully automated, version 4.0 since 2014,upgraded to the cloud version software with online license in 2019. Circulation of the library books including issue and return of the book by students and staff, is also entirely computerized. Library has mobile based OPAC System.(M-OPAC) which can be accessed by the users from anywhere on their mobile phones. The library has about 45000 books, including a collection of Text books, Encyclopaedia Britannica, Dictionary of Scientific biography, Reference books for competitive examinations like MPSC/UPSC/ SET/NET/Banking etc . Library Reading Room with a sitting capacity of about one hundred and fifty students. Library has collection of syllabus, old question papers, research papers, Ph. D. thesis, e-contents, created by staff, e-Books etc. Mail and messages are send to the students at the time of issuing and returning of the books through RFID software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://maca.ac.in/uploads/aqar/Library_is_automated_using_Integrated_Library_Management_System_(ILMS)_6295bdaee740f.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3.98

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure and application development for academic and research support. Campus has been enabled internet service with 70 MBPS bandwidth on 24x7 support, providing any time access to knowledge, learning resources, keeping in line with demand from students and faculty. The internet bandwidth is enhanced from 20

MBPS to 70 MBPS over last three years, so that the academic and research activities can be handled with better connectivity. IT facilities have been updated on regular basis. Also, new IT equipment has been purchased as per requirements.

•In our data center the server and network are maintained and provide computing facilities with network connectivity. College has installed CCTV surveillance facilities in all the campus premises. The college has Cyber security: anti-virus/ internet access/ management software system. Wi-Fi facility: In order to access the internet from computers, laptop, mobile devices, institute provides campus-wide seamless internet connectivity.

•To maintain computer laboratories, regular purchasing of mouse/RAM and other hardware components were also done. In every year, our computer laboratories were upgraded for new requirements.

The computer maintenance cell consisting of all the system staff will work under one roof taking care of the network, Hardware, Software, Projector and UPS maintenance activities of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

352

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

• **The college has well defined policies for maintaining and utilizing physical academic and support facilities like laboratory, library, sports complex and other physical facilities.**

• **Equipments are repaired or replaced as per need for which budget is allotted to every department.**

• **Purchases are carried out as per purchase procedure defined by the college.**

• **Optimum utilization of library resources is facilitated through automation, online softwares like OPAC, Access to e-journals through INFLIBNET, barcoding of books and students I-Cards.**

• **College facilitates yearly augmentation of Library resources, maintenance of departmental Libraries.**

- Computer maintenance staff looks after repairs, installation of antivirus, whenever necessary. IT facilities for teaching, learning, evaluation and office administration are duly maintained. The college has BSNL and SEVA Wi-Fi facilities.

- The language lab is established in the English department.

- All the Departments are provided with computers and LCD with internet connectivity.

- Sports complex is well established and used routinely for tournaments and matches.

- The classrooms are spread across the campus at different location. The classrooms are upgraded and maintain regularly.

Before buying books, equipment, furniture or any instrument the purchase committee invites quotations from three different suppliers and lowest is sanctioned.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

747

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://maca.ac.in/uploads/aqar/Capacity_building_and_skills_enhancement_initiatives_taken_by_the_institution625a6a183c07c.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1710

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1710

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Constitution of Students Council is made as per the directives of Dr. Babasaheb Ambedkar Marathwada University, to which the college is affiliated. The members of the council contribute in successful

organisation of various sports as well as cultural activities in the college. However, no directives regarding formation of Students Council were issued by the University for A.Y 2020-21. The IQAC of the college provides for students representation which facilitates active contribution of students in planning and execution of various college activities. In addition, two students are inducted as members of the Internal Committee of the college. In the year 2020-21 the Electoral Literacy Club was formed as per guidelines of SVEEP, Election Commission of India; wherein student representation of 27 students was facilitated. In addition the college promotes inclusion of students in organizing committees of various co-curricular and extracurricular activities conducted through departments, clubs and committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

38

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the college though not a registered body has been contributing significantly in development of the college. The alumni of the college are placed at high positions within and outside India. They assist the college in various activities ranging from training and coaching of students to donation of books and equipment.Many of these alumni extend placement support to deserving students of the college. They also share their knowledge resource by delivering in invited lectures, student workshops etc. for the students. The success stories of the alumni are also shared with the students as and when they visit the premises. The college Alumni from the industry provide valuable inputs for curriculum restructuring.

Dr.Sanaullah Khan engaged workshop for students on MIS Reporting with MS-Excel. (27-08-2021)

IRS Sk.Salman Sk.Umar, Asst Commissioner IRS, CGST, Guwahati delivered lecture for students on 'How to manage studies for Competitive Exams in Pandemic situation' (05-06-2021)

Dr.Mustansir Ezzi donated 12 books worth approx. Five thousand rupees to Dept. of Commerce & Mgt.Science.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Management has given full freedom for designing and implementation of policies based on the mission and vision of the institution. It

continuously monitors the activities of the college through feedback from Principal and other stakeholders. Conducts meetings twice a year of Principal for development plan for the academic year. The fee structure is kept minimum as prescribed by University and State Government so as to provide reasonable and affordable education to all. CDC plans and monitors the activities through IQAC.

Principal, through deliberations with the heads of various departments, provides facilities for the proper implementation of plan. Review meetings are also conducted regularly to monitor the activities.

For the successful implementation of quality policies and strategic methodology Principal forms committees of teachers and administrative staff viz Admission Committee, Discipline Committee, Co-Curriculum and Extra Curriculum Activities Cell, Health and Hygiene Cell, Library Committee, Students Grievance Cell etc. College calendar and chronicle is prepared by IQAC based on University academic calendar, annual plan of departments and committees. All SOPs given by NAAC are communicated on a faculty group and mail. The departments also hold departmental meetings, and PT meet for Feedback and efforts are made to appraise the execution of academic plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal in consultation with IQAC constitutes various committees for the smooth functioning of Institute. Various activities are taken care by Anti-Ragging cell, Internal Complaint Cell, Discipline committee, CSR cell, Science Forum, Literary Forum, Commerce & Management Association, Examination committee, E-Content cell, Magazine committee, Social Science Forum. College has Purchase Committee and Technical committee which helps in acquiring new equipment and facilities for the college

The departments has full academic freedom to chalk out programs to see that the syllabus is taught within the time frame College also

constituted number of committees to look after various academic, curricular, co-curricular, Research and extracurricular activities in the college.as well as in social activities throughEco Club, Salim Ali Club, Mitti ke rang.

The college promotes a culture of participative management by involving teachers, HoD, administrative staff, students and parents in decision making by seeking suggestions. The Principal mediates between management and staff and presents the formulated quality policies for approval of management.

The members of the student council participate in various matters in the college. They are also encouraged to come out with suggestions in various co-curricular / extra- curricular / sports activities so that the culture of active participation is promoted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Curriculum Development

College has developed curriculum for self designed skill oriented Certificate courses and implemented such as Online Skill Development Training Programme, Persian Language, Urdu Calligraphy, Self Defence for Girls, Marathi Bhasaha Lekhan Kaushalya, Plant Tissue Culture, Ethnobotany & Isolation of Natural Products and Soft Skill development, Sports training and Entrepreneurship Development

Faculty members are also involved in curriculum design at university level four of our faculty members are on boards of studies and two on faculty of Faculty of Science and Technology of Dr. Babasaheb Ambedkar Marathwada university, Aurangabad. In 2020-21 four faculty members were involved in designing common syllabus for University and college department at PG level.

Teaching and Learning

The college has implemented emerging system of teaching and learning and successfully adopted the online, blending learning, flip learning as per changing requirement the process due to pandemic situation of region. Teachers are using online platform such as google classroom, Teachmint, Zoom and google meet in their teaching and evaluation process. The library has rich collection of e learning resources and facilities INFLIBNET, OPAC, N-list facilities etc. The videos of the lecture are made available to students on youtube also

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and services rules.

Appointment of teaching and non -teaching staffs is made as per government rules. College seeks NOC from Government and publish the advertisement in regional and national newspaper.Candidates are asked to submitted their application with requisite document. Applications are sorted as per UGC norms and qualified candidates are asked to appear before the selection committee Interviews are conducted by duly constituted committer as per government norms.

The faculty and staff recruitment is done on the basis of approved qualifications as prescribed by UGC and Govt. of Maharashtra. Screening process is transparent and interviews are conducted through a duly constituted committee of Minority Institutions as During the ban on regular appointment of Govt of Maharashtra, the excess workload was given to teachers on clock hour basis, as per Govt. directives. For the appointment of Teachers on non grant in aid courses all the preceding rules are followed except seeking NOC from the Government.

The services of the employees are governed by the rules and regulations of Govt and College management framed from time to

time. They are promoted to higher levels as per the UGC /Maharashtra govt rules based on their yearly self appraisal.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://maca.ac.in/uploads/aqar/ORGANOGRAM 634568337aead.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for Teaching Non-teaching

College has well defined welfare schemes for staff

Government schemes like gratuity, pension scheme, group insurance Etc. College employees credit society run by the staff where they can avail loan facility upto 5.00 Lakh. College also allows the teacher to avail the loan facilities from banking and other financial firms. Their monthly EMIs are deducted from salary on their request. PF, Life insurance, group insurance, income tax and medical insurance is also deduction facility is provided. 5% seats are reserved for wards of the staff members in admission of

various courses run on the campus while concession in fee for the wards of non teaching employees. The college facilitate place for offering the prayers for male staff members while Fatema Hall dedicated for the female staff. For differently abled person Non-monetary welfare measures: Casual Leave, Emergency Leave, Earned Leave, vacation for Teaching and non-teaching staff. Financial support for teaching faculties to attend conferences, workshops, research, publications. separate reading space in the library, separate parking for Staff. Provision for appointment for the dependents of the non-teaching staff on compassionate grounds, CCTVs and security guards ensure security of staff, drinking water, Washrooms, canteen, gymnasium facilities for staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has adopted Self-Appraisal Method to evaluate the performance of the faculty in teaching, research and extension programmes. Since 2009, the appraisal is conducted in accordance with API (performance based appraisal system) UGC format. At the

end of the academic year every teacher fills the Self- Appraisal Form which is mandatory. The teacher has to give his/her self-evaluation of the academic, co- curricular and extra-curricular work done during that year. The teacher is also required to enumerate the papers presented at conferences, seminars, refresher courses and orientation programmes.

Achievements of the stakeholders appropriately rewarded. After studying self appraisal reports, feedback, and report of Head of the Institution; the management considers the promotion of faculties to the higher posts. The management has taken the decisions to promote faculties to higher scales. During the last four years seven faculties have been promoted to higher grades.
FEEDBAKC FROM STUDENTS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Annual Financial Audit account is done by a Chartered Accountant Anil Mardikar & Co. in Sept 2021. This helps in review of funds, planning and preparing budget of the next financial year. External Financial Audit is conducted by the State Government through the Senior auditor of Higher Education, Aurangabad, the latest conducted in March 2021. Audit is also carried out periodically by the Office of the Accountant General, Nagpur. In case of UGC grants, an account is prepared in the required format on completion of the sanctioned project/seminar/workshop/conference, etc which is first audited by the CA, and then submitted to the UGC. A NOC is received after settlement of accounts. Accounts for the examinations conducted in the College on behalf of the Dr, BAMU are also audited, first by the Principal and then by Dr. BAMU. Audit objections, if any, in case of all the above audits are complied promptly by the Accounts section

The auditing will be usually carried for three to four days involves the complete bank statements analysis, cash vouchers, purchase bills, fixed asset bills, other expenditure bills and

verification of bank loan papers, TDS submitted to the Income tax department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of these funds:

The College generates funds from

Fees collected from Grant-in-aid course, non-grant courses (PG/UG), laboratory fee of Ph.D students, certificate programmesof YCMOU.

Rentals and FD's, reinvestments, interest from accounts, Hostel fees

CSR activities of Quick heal foundation&Sultanchand Draupadi Devi endowment scholarship.

Apart from this we appeal to social organizations, Alumni and Philanthropists, Corporate houses to provide assistance.

Resource mobilization:

The IQAC through interaction with departments and accounts section plans out an annual budget. The HoD's the Purchase committee& CPE grants coordinating committee of the college works in close coordination. The purchase committee floats the notices, calls for quotations in fully transparent manner prepare comparative statement and puts before the Finance committee for approval . The CPE committee ensure proper utilization of the funds as per proposal of CPE. Stock register are maintained by dept and the office which are verified by auditors. A review of purchases is taken by the CDC. The library in charge along with members of the KRC committee take care about optimal utilization of resources. Campus cleanliness and maintenance is looks after by the dedicated cleaning staff and gardeners under monitoring of office staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

"FDP on blended learning", "Hands-on-training for simplifying online teaching", "Hands-on-training in Teachmint" has been conducted for the faculty under the aegis of IQAC to facilitate a smooth transition from offline to online teaching due to the pandemic and also in tune with the vision- mission statement of our college. "Learning-on-the-go" is being used to transfer computer skills to office and lab staff. The e-learning committee under the aegis of IQAC clear doubts regarding handling of e-learning platforms, conduct of online tests, use of virtual labs as well as the use of teaching aids such as digital slate, softwares have also been initiated by IQAC.

Webinar on Assessment and Accreditation in association with NAAC was conducted on 29-9-2020.

Schedule of webinars covering eco-consciousness,deaddiction drives,mental health, stress,anxiety post pandemic, social issues,financial awareness, entrepreneurship development,preparations for competitive exams and course related

talks have been planned by IQAC and executed through the dedicated committees/departments.

IQAC collects the Self appraisal, Scrutnizes the CAS-proposals,of teachers, arranges for briefing of NAAC SOPs and conducts the student satisfaction survey.

Departments under the aegis of IQAC have conducted varioussubject related quizzes.

File Description	Documents
Paste link for additional information	https://maca.ac.in/uploads/aqar/IQAC_CONTRIBUTION6347fb3a6e939.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college timetables are prepared by the academic committee and Adherence to it by the faculties on offline/ online mode is strictly monitored by the Principal's office. Teacher maintains teaching diaries which is verified by IQAC. Different committees of IQAC monitors Percentage of the portion completed (academic committee). Continuous learning levels evaluation records & Learning levels evaluation LLE (CIE committee).Two tests are conducted in every semester as per the schedule mentioned in the college calendar and the progress of the students is monitored. Learning outcomes are evaluated using the direct and indirect attainments as mentioned in CO mapping. A course outcome test is conducted by every department at the end of the semester along with tests conducted under CIE and the University examinations. Remedial teaching is conducted. Question banks are maintained by teachers and library. Higher order test questions have been prepared by faculties for the advanced learners to boost their performance in the exams. The commendable results are a pointer of the efforts put into remedial and advanced learners by the faculties. The departments also conduct seminars and webinars on topics of academic interest, syllabus as well as the topics included in competitive studies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is proactive on gender equality and being a co-educational institution, offers all the students equal opportunities in every field.The college has arranged a number of programmes to change the stereotypical approach of the society and has provided its platform for all the students of the college to showcase their talent,be it through academics,co-curricular as well as extracurricular activities.

The WDC presented posters on "Gender sensitization for the society".A webinar was organized on Gender sensitization through gender empowerment by the ICC.A webinar sponsored by NCW on"Mental

health and wellbeing of women at workplaces" was arranged by ICC. Essay competitions were also conducted on "COVID-19 pandemic and women" as well as on "My idea of gender equality" arranged by ICC. Poster on "Gender Sensitization" was presented by Dept of History. A student of Geology gave a power point presentation on "Gender sensitization-what is it?"on the eve of world equality day."Pen your thoughts on Gender equality"was arranged by the Microbiology department. A briefing on gender sensitization followed by a questionnaire was floated by the IQAC.

Additionally the college safeguards the safety and security of all the students by issueing ID Cards, CCTVCameras on the campus and deploying of security personals.

File Description	Documents
Annual gender sensitization action plan	https://maca.ac.in/uploads/aqar/Measures_Initiated_by_the_Institution62e233317f0d5.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://maca.ac.in/uploads/aqar/Specific_facilities_provided_for_women_634a835fad4dc.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid wastes such as broken furniture, faulty instruments are kept in the store room and is timely repaired and brought in use.

Paper, plastic, gas pipes, burners, minor glasswares are recycled. Rocks and mineral sample are donated to emerging departments of other college.

Wet and dry garbage is segregated in movable containers.Canteen waste is handed over to garbage collection of AMC ,used for composting or used for pilot scale biogas production.Compost fertilizer pits have been dug by the department of Botany for botanical waste management such as dried plant material, tree bark, fallen fruits,flowers,twigs, dryleaves etc. Dissected waste materials from zoology department is buried under the soil.Microbiological waste is autoclaved prior to disposal.Paper waste is recycled.

The non hazardous used water from laboratories are released through the drains or used for watering the plants.Expired chemical are first treated with acid base neutralization and then buried five feet below in the ground,whereas toxic chemicals are treated as per SOP and either incinerated or buried in the ground.

E-wastes like metallic fittings, sockets and switch boards are recycled. The inoperative computer accessories such as CDs, keyboard, mouse are kept in the museum for demonstration. The operative parts of printers/computers are reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	D. Any 1 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has encouraged the expression of opinions from all its stakeholders. The grievances redressal cell,WDC,ICC/IC,360 degreefeedback helps in redressing grievances without any bias.The code of conduct for students and teachers has to be followed by all irrespective of their cultural, linguistic, regional, socioeconomic diversity. Foreign students cell arranges meet in which the traditions and culture of the nations are presented by participating students. International Womens day is celebrated with great enthusiasm.Department of History had arranged a virtual heritage walkthrough of sites of historical importance in the periphery of college, as well as the Sufi Shrines in and around Paithan.Students interacted on other unexplored heritage sites.Inclusiveness reflects in our concern for the Environment and biodiversity in which all our stake holders participate whole heartedly.Fish seeds of Cutla -Cyprinus were released in the bandhara at village Rasoolpura.It has provided nutritional and economic benefits for the villagers.The college houses two banks with ATM facilities for the college staff as well as the close neighborhood.The two wells in the campus provide water throughout the year which is made available to needy people. Participation of teachers, students, researchers and local community was made

possible through webinars on literature,socioeconomic concerns,mental health, environment and biodiversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes several activities for sensitizing students and employees of the Institution enabling them to be proud citizens of the nation. The college has provided the platform for "Meet of intellectuals" by A'bad first Payam e insaniyat for exchange of ideas on pledge and promotion of citizens charter,An interaction with eminent speakers was arranged for promotion of secularism, brotherhood and constitutional propriety.Systematic voters education and enrollment was arranged by ELC and NSS.Constitution day is celebrated with the collective reading of the preamble, posters and guest lectures. Desperation and depression was addressed through lectures on mental health as well as through a guest lecture-"From darkness to light"delivered by Honorable Mohammad Kalimoddin Siddiqui.An eminent social scientist, Dr.Ziyauddin, delivered a lecture on Contemporary issues of marginalized in postcovid era arranged in association with Mahasociology forum.This year was a year of unprecedented challenges posed by the pandemic.In order to address the need of the hour,Dept.of Sociology distributed masks and sanitizers in the Savitribai Phulenagar ,Bhimrajnagar, Asefiya colony, Geetanagar of Aurangabad city.Folic acid tablets were distributed by WDC on Women's Day.NSS unit of college participated in COVID19 vaccination awareness, distributed sanitizers and handwash in Rasoolpura.Students have participated in the Spit free movement by Govt. of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://maca.ac.in/uploads/aqar/WDC634a900374c9c.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We proudly hoist our national flag and sing the national anthem on Independence and Republic day. Besides this , the Marathwada Mukti Sangram , University foundation day, Constitution day, Human Rights day,World Environment day, Earth day, Plastic bag free day, National voters awareness day, Vachan Prerna Diwas, celebration of national festivals, National science day, cleanliness drive on the eve of Gandhi jayanti , Maulana Azad Birth anniversary, cleanliness and awareness drive in the Azadi ka Amrut mahotsav, poster presentations on International womens day, Posters were

presentedonthe eve of National pollution control day, World soil day , Women's equality day , International yoga day is observed or celebrated by the different departments of our college by reading out a pledge, preamble of the constitution, organizing lectures, quizzes, poster presentation etc. The Constitution day was celebrated by reading out the preamble by the students and staff , posters were displayed and a guest lecture was also arranged. On the eve of World environment day, a tree plantation drive was undertaken, followed by a lecture of Dr. Subhash Pandey,an eminent environmentalist.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice I :Advancement of knowledge and skills for the faculty and office staff;Skillful office staff for efficient and credible discharge of administrative duties

The objectives set for the FDP was to acclimatize with the changing educational scenario.Workplace orientation entails the staff to familiarize with the work areas.Thechallenges posed by the pandemic gave an opportunity to understand newer techniques for creating e-content.Thequeries, assignments, feedback analysis points to the success of these programs.Lab staff have been given training in computers, practical skills.Constraining factors are expenditure, time allotment, availability of resource persons.

Practice II :All-round development of students for a resounding future.

The empowering of students through certificate/bridge/value added courses,competitive learning,leads to sharpening of critical thinking,problem solving ,communication skillsthat has been addressed through the certificate/value added

courses/webinars/quizzes.The aim of organizing academic and competitive guidance webinars is to motivate the students to appear in competitive examinations.The introduction of fourteen certificate/value added/ bridge courses have been initiated, two courses have been selected from YCMOU. Queries have been put up by the participants along with positive feedback. However examinations twice a year leaves little time for conduct of additional activities.

https://maca.ac.in/uploads/aqar/Best_Practices6320258ab4ba8.pdf

File Description	Documents
Best practices in the Institutional website	https://maca.ac.in/uploads/aqar/Best_Practices634a9b199f572.pdf
Any other relevant information	https://maca.ac.in/uploads/aqar/Plan_and_Action_and_Action_taken_report_for_FDP_Orientation_quiz.63108d2ce23be.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college established in 1963 has developed a strong educational culture that has molded the students to be responsible citizens of the society.The college has always strived to achieve the vision and mission envisaged by the mentors.It has promoted the quest for excellence through well qualified teachers.We have cultivated a quality culture amongst our students reflected in our well placed alumni.The college has time-tested sound academic and administrative policies,and exceptional infrastructure.The college has a NAAC reaccreditation with A grade along with a special status as College with Potential for Excellence.The college also has received the Green champion award,a grade A in Academic and administrative audit by Dr.BAMU and has been included in the-Unnat Bharat Abhiyan.In addition to University courses,the college conducts a number of certificate,bridge, value added courses,earn and learn,online skill development program by Infosys,along with field training and internships.The college houses a giant sports complex and imparts specialized training in different sports.Further college has updated its faculty through FDPs, has successfully implemented online teaching in pandemic and all online events are managed in-house.Ours is a clean and pollution

free campus with abundant greenery,has a centralized parking lot and water self sufficiency.Collegeadopted a village-Rasoolpura for undertaking various developmental activities.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

We plan to arrange FDPs, gearing up for inspections, administrative training for the office staff.

We plan to arrange a mega sports festival.

A course on " Self defense for girls " has also been planned out.

Looking at the importance of Marathi as a state language ,its knowledge will be of immense use to students who qualify MPSC or pursue government jobs.Thus a course on minimum competency in spoken , written and conversational Marathi has been planned for our students.

In addition to these courses, certificate course in short hand and typing, calligraphy, foreign languages , bridge courses ,value added courses have also been planned out. Lectures on competitive guidance, career counseling, quizzes for general awareness have been planned out for students.

A lecture series has been planned out in the name of our former, Principal -"Dr.Ahmed Zaheer lecture series" which will be delivered by the faculty of the college.