

Key Indicator - 7.2 Best Practices

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1

Best Practices – 1

QIM

HANDS ON TRAINING

The basic objective of providing hands on training to the students , Teaching & Non Teaching Staff is to make them aware and to utilize modern Technology in order to get quick results and to improve their efficiency .

As a part of best practices the college has organised following events:-

- i) Basic computer skills - Three day part time workshop
- ii) Simplyfying online teaching – Two days Hands on training
- iii) Techmint app online teaching –Hands on Training
- iv) Introduction of Two courses under CPE by Dept. of Botany

The hands on training was based on the following:-

- Appropriately start up and shut down computer
- Navigate the operating system and start application
- Perform basic function of file management
- Perform basic function in word processor and spreadsheet
- Manage pring setting and print document .
- Receive and send emails.

During the implementation various hurdles of local nature has been observed inspite of having best infrastructure.The hurdles are related to poor network connectivity and power cut. Apart from this the dept.of Botany introduced two courses under CPE namely

- 1) Ethno botanical study of locally available plants.
- 2) Techniques in Plant Tissue Culture.

These courses are industry based. Keeping in view the need and requirement this courses have been started.

Best Practices – 2

Online webinars on Academic guidance, health, Social and Economic Issues

The college has organized 47 online webinars during the months of January to June 2021. The webinars were based on following themes and categorized as under:

The main purpose of organizing such webinars is to create awareness among the staff in general and students in particular. Communication is very important aspect for all, specially to the person's connected with teaching and learning process. Communication whether it's oral or written plays a vital and pivotal role in human life. Thus , educational institutions are bound to communicate and spread the importance of education. The progress in life is not possible without education. It paves the way for diversified success. Enhancement of level of education is primary duty of educational institutions.

Sr.No.	Particulars	No.of Webinars
01.	Academic and Competitive Guidance	20
02.	Career Perspective, Skill Training	08
03.	Health	06
04.	Social and Economic	10
05.	Environment / Bio Diversity	03
Total		47

The aim of organizing academic and competitive guidance webinar is to motivate the students to appear in competitive examinations at local , state and national level . These competitive examination conducting bodies also know the importance of languages very well. In the curriculum of MPSC/UPSC there is one language as part of its curriculum. Languages leads to understand the things in and around.

The idea behind organizing career perspective, skill, training webinar is to realize the importance of career and opportunities in career. In this competitive world, one has to be very competent and must be able to face challenges. The college tried its best to provide a good platform to its students.

Health webinar is organized to make students and staff health conscious. These years the whole world is facing acute and chronic problem due to COVID-19. The people around the world are under tremendous pressure and mental stress. In this seminar efforts are made to educate students about handling the critical , crucial situation, stress management etc. The role of exercise and yoga is equally important in normal life as well as in difficult times. Daily exercise relaxes the body and yoga reduces mental stress and helps to boost morality.

Social and economic webinars were very informative with regards to finances, financial markets, financial services etc. Investment is a very interesting part of human life. The savings are being invested in order to fetch good amount of dividend, as money is basic requirement of human beings. There are various avenues available for the investment. Investment is proper place and proper time is very crucial nowadays. People are attracted towards crypto currency. It is a new financial commodity in the market having its own merits and demerits.

The webinar on environment/bio-diversity helped us to know importance of environment nowadays environment has become very polluted and has its adverse effects on human health. How to reduce the pollution is a million dollar question? It has become a part and parcel of everyone's life. Knowing about the impact of polluted environment is very important in order to be safe.