



## **DR.RAFIQ ZAKARIA I.A.S. ACADEMY**

**Dr. Rafiq Zakaria Campus, Dr. Rafiq Zakaria marg, RozaBagh,  
Aurangabad. 431001 Tel 0240- 2381102 fax 0240 2390422**

**Mob: 9892895896, 9423708397**

**Website: [www.maca.ac.in](http://www.maca.ac.in)**

Ref No.:

Date: 24/07/2018

### **Instructions to Candidates For Entrance Test & Personal Interview for admission to Dr. Rafiq Zakaria I.A.S. Academy, Dr. Rafiq Zakaria Campus, Aurangabad.**

Candidates who are going to appear for the **Dr. Rafiq Zakaria I.A.S. Academy** Entrance Test may kindly ensure that they fulfill the following eligibility criteria:

- 1) Must be an Indian & of Minority community.
- 2) Should be a graduate in any discipline from a recognized university, or may have appeared for the final year of a graduation course whose result would be due by July / August, 2018 .
- 3) Should have attained the minimum age of 20 years and must not have attained the age of 30 years as on August 01, 2018.
- 4) the candidates should go through the prospectus regarding fee structure before filling in the form.
- 5) while filling in the form they should mention their accurate and active E mail Id and accurate mobile no. because all correspondence with them will be online.
- 6) candidates should invariably attach/upload their recent photograph of 100x 60 pixels and signature of the same size at the given space on the online application form.

**CANDIDATES ARE REQUIRED TO APPLY ONLY THROUGH ONLINE MODE. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED. The online application form is available on the website [www.maca.ac.in](http://www.maca.ac.in) from 1<sup>st</sup> of August, 2018. The last date of submission of application form is 12<sup>th</sup> of August, 2018 till 23.59 hours.**

**Date of Birth: Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted. The age accordingly should be minimum 20 years and not more than 30 as on 1<sup>st</sup> of August, 2018.**

The **Dr. Rafiq Zakaria I.A.S. Academy** Entrance Test is scheduled on **Sunday, the 19th of August, 2018, morning** from 11.00 AM to 02.00 PM. Candidate should report in the examination hall at 10.45 am, on 19th of August, 2018 at the centre whose address is given below. You will receive the e- admit card on your email Id as given by you in your online application. Your seat No. will be given on the e-admit card. You may take a printout of the e-admit card and submit to the examiner in the exam hall on the day of entrance test. Please note that the e-admit card will not be sent by post.

### **Written Test:**

**There will be two separate question papers 1) of objective questions viz. section A and B of One hour and forty five minutes duration 2) subjective question paper of Essay i.e. section C of one hour & fifteen minutes duration. Details of which are as follows:**

**Syllabus for Entrance Test:** Marks 300, Time: Three hours

Section A: GS-I (100 Marks, Objective Paper), there will be 50 questions of 2 marks each.

General understanding of General Studies Paper I as per Syllabus for UPSC CS Preliminary examination,, Current Events upto 30<sup>th</sup> of June, 2018.

Section B: GS II (100 Marks, Objective Paper), there will be 40 questions of 2.5 marks each.

General understanding of General Studies Paper II (Aptitude test paper)

as per the Syllabus for UPSC CS Preliminary Examination

(The GS II paper will be qualifying only, one will have to secure at least 33% marks to qualify.)

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Section C: Essay (100 Marks, Subjective Paper) There will be two essays to write in one hour and fifteen minutes only. Long Essay of about 500 words and short Essay of about 350 words.

**Candidates who obtain minimum marks in this paper can only qualify. The other papers i.e. GSI, and ESSAY test papers will then be considered for selection and further process. Marks obtained in this section B will not be considered for gradation/ ranking.**

**Negative marking: there will be negative marking for every wrong answer as below:**

**GS I – (- 0.67) for each wrong answer.**

**GS II- ( -0.83) for each wrong answer.**

**Candidates getting more than a minimum cut off in each section i.e. A, B and C will only be considered for selection and for further process.**

The paper will carry multiple choice questions in section A, & B. You have to darken the circle with black ball point pen of any one answer out of the 4 options i.e., a b c d. which you find to be correct. If you darken more than one circle, it will be taken as a wrong answer and there will be PENALTY for every wrong answer ( details given above). Questions left unanswered i.e. left blank will not be penalized. Questions in section D are subjective type and require descriptive answers.

The syllabus of section A & B is the same as that of paper-I & paper-II (together) of the UPSC Prelim Examination. The pattern of paper will be similar to the UPSC Preliminary Examination to be held on 18/06/2017

The result of the written test will be put up on our website [www.maca.ac.in](http://www.maca.ac.in) on or before 10<sup>th</sup> of June, 2017. Successful candidates will be informed through email on the email address given by them in their online application.

**Personal Interview:**

The personal Interview for the candidates who are selected in the Written Test will be held at Dr. Rafiq Zakaria I.A.S. Academy, Dr. Rafiq Zakaria Campus. Roza Bagh,Aurangabad. as under:

<b>Day &amp; Date</b>	<b>Category</b>	<b>Time</b>	<b>Time</b>
<b>Saturday,Sunday, 25<sup>th</sup> and 26<sup>th</sup> of August, 2018</b>	All candidates called for interview	9.00 am to 1.00 pm	2.00 pm to 6.00 pm

If finally selected by the Dr. Rafiq Zakaria I.A.S. Academy, students will have to join the Dr. Rafiq Zakaria I.A.S. Academy from Saturday, the 1st of September, 2018 for one year for UPSC written examinations (Prelims) and another 4 months for UPSC CS mains if they clear the UPSC CS

Prelims and another 4 months if selected for interview/Personality Test after passing UPSC mains.

Candidates may please note that their admission will be provisional subject to their performance in the weekly test conducted in the first two months of their joining.. If they fail to perform up to mark, they may be replaced by candidates in the waiting list.

**MOBILE PHONES BANNED:**

Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action.

Candidates are advised in their own interest not to bring any of the banned items including mobile phones/ pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.

Candidates are advised not to bring any valuable/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Dr. Rafiq Zakaria I.A.S. Academy will not be responsible for any loss in this regard.

In case of further queries before the Written Test, please contact: Syed Sadiq Ali Quadri, Director, Dr. Rafiq Zakaria I.A.S. Academy, on his. mobile number 09423708397/09892895896.

Principal

**The address of the centre of Entrance Test is as under:**

**(if there is any change in the address, the same will be reflected in the e admit card)**

Dr. Rafiq Zakaria I.A.S. Academy, Dr. Rafiq Zakaria Campus, Roza Bagh,  
Aurangabad. 431001